

**DEPARTMENT OF HIGHER EDUCATION AND TRAINING:
FREE STATE COMMUNITY EDUCATION AND TRAINING COLLEGE**

The Department of Higher Education and Training: Free State Community Education and Training College is an equal opportunity, affirmative action employer. It is intended to promote retrospectivity through the filling of this post.

- APPLICATIONS** : Submitted via post, hand delivery to Free State CET College, 86 Kellner Street, Westdene, Bloemfontein, 9300, or via email: recruitment@fs.cetc.edu.za
- : **NB: Please ensure that your applications are merged in one PDF document not picture**
- FOR ATTENTION** : Ms TV Ngwenyeni
- CLOSING DATE** : 19 January 2026 at 16:00
- NOTE** : The Application must include only completed and signed new form Z83, obtainable from any Public Service Department on the internet at www.dpsa.gov.za and a detailed Curriculum Vitae and academic record of the highest qualification. *Certified copies of Identity Documents, Senior Certificate and the highest qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.* The old Z83 form may result in disqualification. Applicants who do not comply with the requirements outlined above will not be considered. Applications received after the closing date pwill not be considered.
- POST** : **Graduate Internship Posts (INSETA):**
- **Administration x 2**
 - **Finance x1**
 - **Marketing x 1**
- SALARY** : R 90 000.00 per annum (R 7500.00 per month)
- CENTRE** : See attached Annexure A.
- REFERENCE NO** : Refer to attached Annexure A.
- REQUIREMENTS** : An appropriate four years qualification (NQF 6 & 7) in Public Administration/ Office Management and Technology, Public Management, Finance and Marketing
Able to work under pressure. Be reliable and determined. Computer literacy in MS Excel; Word; and MS Outlook.
- Enquiries:** : Ms TV Ngwenyeni Tel No: 051 250 4021 Email: recruitment@fs.cetc.edu.za



Ms. MA Matlawa
Principal: Free State Community Education and Training College
Date: 13/01/2026



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



**Free State
CET College**
Community Education
and Training College

ANNEXURE A



DISTRICT/ MUNICIPALITY	REF NO:	NAME OF CENTRE	NUMBER OF POST	REQUIRED QUALIFICATION:	LOCATION:	APPLICATION DELIVERY ADDRESS
MANGAUNG METROPOLITAN	FSCETC01/01/2026	FREE STATE CET COLLEGE	2	Diploma/ Degree in Public Administration / Office Management & Technology/ Public Management	HEAD OFFICE	86 Spitskop Building, Kellner Street, Westdene, Bloemfontein 9301
MANGAUNG METROPOLITAN	FSCETC02/01/2026	FREE STATE CET COLLEGE	1	Diploma/Degree in Marketing	HEAD OFFICE	86 Spitskop Building, Kellner Street, Westdene, Bloemfontein 9301
MANGAUNG METROPOLITAN	FSCETC03/01/2026	FREE STATE CET COLLEGE	1	Diploma/ Degree in Finance	HEAD OFFICE	86 Spitskop Building, Kellner Street, Westdene, Bloemfontein 9301

Yours Sincerely



Ms IMA Matlawa

Principal: Free State Community Education and Training College

Date: 13/01/2026